



Schedulers and Dispatchers Scholarship Application Form

The Canadian Business Aviation Association (CBAA) promotes education and training as a means for individuals to increase their knowledge and professionalism. The CBAA Schedulers and Dispatchers Scholarship Committee will provide an opportunity for current and prospective Canadian schedulers and dispatchers and Air Cadets to receive a \$10,000 CDN bursary (to be awarded to one or more Canadian candidate annually) toward continuing their education.

Scholarship recipients will be announced at the CBAA Annual Convention. The scholarship will be redeemable under the conditions established by the CBAA.

The Schedulers and Dispatchers Scholarship is one of several services CBAA provides relating to career and educational opportunities. For more information, visit <http://www.cbaa-aca.ca>

Application Requirements

1. Applicant must be a Canadian citizen or permanent resident. Proof of citizenship or residency will be requested.
2. Applicants must be applying the bursary toward training in flight support (schedulers, dispatchers, flight coordinators, admin support etc.).
3. This form must be completed in its entirety and signed. Applications that have not been properly completed will be disqualified.
4. Submit a typed essay of 500 words or less with the application form. Essay requirements are described on page 2.
5. Provide two work-related letters of recommendation and submit them with the application form.
6. Submit a current resume with the application form.
7. Applications must be received by CBAA **May 1st, 2020.**

If you are awarded the scholarship, please note that the following conditions will apply:

1. The scholarship will be paid directly to educational institute or training provider and for direct expenses related to costs associated with your education or training.
2. You will be asked to submit a typed essay of 250 words or less outlining how you used the scholarship and how it affected your education.

Applicant Information

Name _____
Company Name _____
Address _____
Are you a Canadian citizen or permanent resident _____
Phone Number _____
Email Address _____
How did you hear about this scholarship _____

Your 500-word essay should:

1. Describe how you entered the general aviation community
2. Describe the educational or training programs you would like to attend using the scholarship, for example: NBAA events or other training courses. State the amount of funds required for such programs, up to \$10,000. Specify dates, locations and all estimated costs, including any associated travel, lodging and meal expenses.
3. Discuss your professional goals and how the scholarship will help you reach them.

I certify that the information provided on this application is correct. I authorize the release of this information to members of the CBAA and the Schedulers and Dispatchers Committee. If granted the scholarship, I agree to the publication of my name and likeness by CBAA. I understand this award is contingent upon the financial support of CBAA sponsors and that neither CBAA nor its members are responsible for any financial liability.

Applicant Signature _____ Date _____

Send completed and signed application and other required documents to:

Aime O'Connor
Canadian Business Aviation Association
aoconnor@cbaa.ca