



CBAA Member SMS for 604 Operations

What is the CBAA Member SMS?

The CBAA Member SMS has been created by Merlin Preuss, CBAA's Vice President, Government and Regulatory Affairs, and former Director General Civil Aviation, Transport Canada expressly to help private operators comply with the updated 604 regulations respecting Quality Assurance and Safety Management Systems.

How is the CBAA Member SMS different?

The CBAA Member SMS provides a unique, check list-based approach to the development, implementation and operation of a private operator SMS. It is the **only program of its type to be fully validated by TCCA, and to incorporate a Risk Management System to comply with the trending data requirement.**

How does CBAA Member SMS work?

Completely reviewed by Transport Canada, the template SMS manual provides a baseline for operators to create their own, tailored SMS manual by amending it to reflect the operator's approach to developing, implementing and maintaining their SMS. The template manual and the guide address all the regulatory requirements and offer best practices. **If the manual is appropriately customized and the processes and procedures implemented, used and maintained as designed, then the CBAA member SMS is an acceptable means of compliance with the applicable regulations.**

What are the features of the CBAA Member SMS?

Once you sign up, you will receive:

A customizable **Private Operator SMS Template Manual** and **Private Operator SMS Guide with appendices**, including:

- ✓ Private operator SMS Gap Analysis (customizable)
- ✓ Cost Benefit Analysis Guidance
- ✓ Private Operator Hazard Register Risk Profile and Goals Development Guidance
- ✓ Violation Confirmation Checklist
- ✓ Risk Management of an Occurrence Example
- ✓ Private Operators Audit Manual (customizable)
- ✓ Excerpt from Safety Performance Measurement Module of TC SMS Course 2004

What is the cost of the CBAA Member SMS?

The cost is \$800.00 annually (plus applicable taxes), for the program, including all documentation and support.

Is this only for 604 operations?

The CBAA Member SMS has been designed to comply with the 604 regulations; however, it may be used by commercial operators who have no regulatory requirement to have an SMS.

Is the CBAA Member SMS and Risk Management System available to non-members?

No. While the CBAA does not limit its program to 604 operators only, you must be a member in good standing to participate.

Please contact Lindsay Berndt to subscribe, 613 236 5611, ex. 221, lberndt@cbaa.ca